



# Dhaka National Medical College

## ঢাকা ন্যাশনাল মেডিক্যাল কলেজ

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Ref: DNMC(ACA:)/2021/2337

Date:..... 28 NOV 2021

### URGENT NOTICE FOR FOREIGN STUDENTS

This is to notify for all Foreign students of Dhaka National Medical College that-

1. The students who are needed to extend of visa, they must apply 01 (one) month before their expiry of visa date.
2. Bonafide letter will be issued after 03 (three) days from the college office to apply for visa.
3. After submitting all documents for visa to the Passport & Immigration Office of Agargaon, Dhaka for police clearance (SB office), all students are directed to submit the photocopy of Delivery Slip to the college office.
4. Foreign students are directed to apply to the principal for collecting Photocopy of 10<sup>th</sup> & 12<sup>th</sup> Class Mark Card, Certificate and Equivalence certificate.

**The following documents must be submitted with the application form:-**

1. Passport photocopy (First & last pages, 1<sup>st</sup> arrival & last arrival Page and last visa page)
2. Student ID card photocopy
3. Bank solvency certificate or Last 03 month bank statement (Father/Mother)
4. ATM card photocopy (Student)
5. Admission offer letter photocopy
6. Equivalence certificate Photocopy
7. 10<sup>th</sup> & 12<sup>th</sup> class marks card photocopy
8. Dhaka University registration card photocopy

Therefore after getting all relevant documents for visa, a visa letter will be issued from the college office. All foreign students are directed to follow the above mentioned rules & regulation positively.

*A.K.M. Aminul Hoque*  
28.11.2021  
(Prof. Dr. A.K.M Aminul Hoque)

**Principal (Acting)**

Dhaka National Medical College

**Copy to:**

1. Vice-Principal, College
1. Academic co-ordinator, College
2. Asst. Academic co-ordinator, college
3. Academic, Administration, Accounts, IT & Hostel Section
2. Hostel Super- 1 & 2
3. Notice Board (College & Hostel)
4. Website
5. File